**Store Manager**

**SUMMARY OF JOB:**

STORE MANAGER WILL BE EXPERIENCED IN BUILDING AND MOTIVATING A TEAM, HAVE STRONG LEADERSHIP SKILLS, CUSTOMER SERVICE EXPERTISE, AND HAVE RESTAURANT, CONVENIENCE, OR GROCERY INDUSTRY EXPERIENCE. THE ROLE OF A STORE MANAGER IS TO LEARN TO EFFECTIVELY RUN DAY-TO-DAY OPERATIONS OF THE ASSIGNED STORE, ASSIST IN ACHIEVING SALES AND PROFITABILITY GOALS, AND TO DEVELOP TEAM MEMBERS WHILE LEARNING AND CULTIVATING OUR MISSION OF CECIL K’S WAY.

**BENEFIT PACKAGE:**

* 401-K PLAN???
* Any other BENEFITS???
* VACATION

**RESPONSIBILITIES**

* ENSURE THAT WORK ENVIRONMENT IS CLEAN AND SAFE.
* RECRUIT, TRAIN AND EVALUATE STAFF; SUPERVISE ALL TEAM MEMBERS
* SOLVING CUSTOMER COMPLAINTS, ENSURING CUSTOMERS NEEDS ARE MET IN THE TRUE FASHION OF CECIL K’S WAY
* MARKETING CAMPAIGNS
* TRACK MONTHLY SALES AND TRENDS FOR BUSINESS FORECASTING
* ADJUST DAILY SCHEDULE FOR SHIFT PERSONNEL FOR OPTIMAL EFFICIENCY
* COMPLY WITH FEDERAL, STATE AND LOCAL LAWS.
* DISPOSE ALL OUTDATED AND SPOILED PRODUCE, WHICH IS NO LONGER SUITABLE FOR SALE.
* MONITOR AND CONTROL ALL PROCUREMENT COSTS AND EXPENSES ACCORDING TO THE BUDGET LIMIT.
* ENSURE CUSTOMER SATISFACTION BY RESOLVING CUSTOMER CONCERNS AND PROBLEMS IN TIMELY MANNER.
* WORK WITH STORE MANAGER ON HIRING, EVALUATION AND OVERALL SUPERVISION OF DEPARTMENT PERSONNEL.

**KNOWLEDGE SKILLS:**

* MANAGERIAL EXPERIENCE (3 YEARS) IN THE GROCERY OR RESTAURANT INDUSTRY - REQUIRED
* RETAIL MANAGEMENT DEGREE - PREFERRED
* ABILITY TO TAKE INITIATIVE
* MUST POSSESS EXCELLENT ORAL AND WRITTEN COMMUNICATION SKILLS
* BASIC COMPUTER SKILLS
* MUST BE ABLE TO LIFT 40 LBS

Job Type: Full-Time

Salary: ???? / Year